

ChBE - Computer Build Sheet

Person Requesting Computer:

P.I.:

E-mail Address:

Do we need to save your data? Yes
 No

Computer Use: Office Computer
 Lab Computer

Username(s) of Administrators:
(GT account)

Computer Name (7 characters):

<u>Software</u>	<u>Requested</u>	<i>Computer Support Use Installed</i>	<u>Software</u>	<u>Requested</u>	<i>Computer Support Use Installed</i>
Windows	7		Google Chrome		
	10				
Office	2016		Mozilla Firefox		
			Software not listed:		
Adobe Acrobat DC					
EndNote					
MathType					
MATLAB					
Origin					

ChemDraw: <http://chbe.gatech.edu/internal/it/faq/chemdraw>

Notes

-----*For Computer Support Use*-----

Install Windows OS	___	Activate Administrator Account	___
Install hardware drivers	___	Delete Original Local Account User	___
Update Windows OS	___	Give Local Admin password	___
		Add Machine to Domain	___
Install SCCM	___	Make Requested People Admins	___
Install MalwareBytes	___		
Install LANDesk	___		
Install Express Metrix	___	Remove all CD's	___
Install Backup Agent	___		